



Bassingbourn Village College

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 Part of the Anglian Learning Trust
 Limited by guarantee registered in
 England and Wales with registered no : 07564749
 Registered address: Lode Road, Cambridge CB25 9DL

13th April 2026

Dear Parent/Carer,

I am writing to the parents and carers of all Year 6 students that will be joining us in September to provide an update on the transition process and provide details regarding the transition days that will be taking place. We are very much looking forward to welcoming our new Year 7s into Bassingbourn Village College.

Parent and student transition meeting

As part of our transition process, we would like to invite you and your child to a short transition meeting on **Tuesday 12th May** from 3.30pm to 4.30pm. Please arrive at your convenience between 3.30pm and 4.00pm. This meeting is an opportunity to meet a member of our team, ask any questions you have, and share any information that will help us to support your child during their transition to secondary school. Together we will ensure your child has the best start when they join us in September.

If you would like to request a meeting with the SENDCo or a member of our safeguarding team, there will be an opportunity for you to request this during your meeting; a meeting will then be arranged for a later date.

The following table summarises the dates of the transition days.

Date	Thursday 25 th June	Thursday 2 nd July	Thursday 2 nd July	Wednesday 8 th July
Schools	For SEND students from all schools except Petersfield Primary School, by invitation only.	All students who currently attend Melbourn Primary School, Meldreth Primary School and Sandon JMI School.	For Petersfield Primary School SEND students by invitation only.	For all students in all primary schools, except Melbourn Primary School, Meldreth Primary School and Sandon JMI School.
Start time	9.30am	9.00am	9.30am	8:55am
Detail of arrival	Students should come straight to the hall and register.	Students should come straight to the reception to register.	Students should come straight to the hall and register.	Students should come straight to the hall and register.
Pick up time	12.30pm	10.15am	12.30pm	3:20pm

During the transition days, students will be taking part in a carousel of lessons and activities which aim to support them in getting to know their new College in readiness for their start in September.

Please read the following carefully so your child is fully prepared for the day.	
What should my child wear to their transition days?	Their primary school uniform. They should wear trainers.
What should my child bring with them?	Water bottle (these can be refilled during break and lunch). Packed lunch (Wednesday 8 th July only). Pencil case and bag.
Does my child need to bring a packed lunch?	Only on Wednesday 8 th July, but please remember we are a 'nut free' school. The school canteen will not be available on the transition days.
Should they bring a coat/waterproof jacket?	If the weather is going to be raining; please ensure they bring a waterproof jacket as some activities will be outside.
Should they bring a hat?	If the weather is hot and sunny; please send them in with a hat and apply suncream in the morning.
Can my child bring their mobile phone?	We are a 'no-mobile' phone college. Students should not bring their mobile phone to college.

Parents' Information Evening:

We would be delighted if parents and carers would join us at Bassingbourn Village College on **Wednesday 8th July** at 6.00pm. During this evening, we will be sharing key information about our college values and culture. There will also be an opportunity for any further questions to be shared and resolved.

Travel

We are anticipating that most parents/carers will bring in and collect their child on the transition days. Parents should drop their child off at either the South End or Brook Road entrances, but please be aware that parents will not be able to access the school building.

We do have limited parking and therefore parents/carers need to consider this. We ask that, if possible, you walk or, car share to avoid congestion in the village.

Finally, as a reminder, if you have not done so already, can we please ask you to complete our Admission Form using this link: <https://forms.gle/vRNURojEB1fHvQa59> as soon as possible.

If you require any additional information or have any other questions, then feel free to contact the College using the transition email: transition@bassingbournvc.org. Our website has a lot of information that you may find useful, so I do recommend you take a look: <https://bassingbournvc.org/>.

Yours sincerely

Mr Stoneham
Principal